

Illinois Association of County Officials



2020 IACO Spring Conference

April 20-22, 2020

Wyndham City Centre (formerly the Hilton) - Springfield, Illinois

SUNDAY, APRIL 19, 2020

5:00 PM - 10:00 PM **EXHIBIT BOOTH SET-UP**
5:00 PM **IACO BOARD MEETING**
Evening **HOSPITALITY SUITES OPEN**

MONDAY, APRIL 20, 2020

7:30 AM **REGISTRATION OPENS**
8:00 - 9:00 AM **OPENING SESSION**
Scholarship Awards & Recognitions

9:00 AM - 6:00 PM **EXHIBIT HALL OPEN**

9:15 AM - NOON **EDUCATIONAL SESSION**
THE TEN FAMILIES OF RISK
Speaker: Gordon Graham

Everything we do in life involves a level of risk – and the same is true with what you do professionally. Since we do thousands of different things at work – how can you possibly start to “Recognize” the real risks you face. In this program, Gordon puts all of the “risks” you face into ten families. This makes the “Recognition”, “Prioritization” (what is important now) and “Mobilization” (doing something to change outcomes) approach to addressing risks proactively so we can reduce exposure from that given risk.

Noon - 1:30 PM **FREE LUNCH in the Exhibit Hall**

1:30 pm - 3:00 pm **EDUCATIONAL SESSION**
THE IMPORTANCE OF DISCIPLINE
Speaker: Gordon Graham

“Rules without enforcement are just nice words.” In this brief program, Gordon will address the critical issue of employee discipline – and what it is and what it is not. Failure to discipline in a prompt, fair and consistent manner is a ticket for nothing but future problems and there are many legal and “risk” concerns involved in this process that need to be fully understood.

3:00 PM - 3:15 PM **BREAK IN THE EXHIBIT HALL**

3:15 PM - 4:30 PM **EDUCATIONAL SESSION**

EMBEZZLEMENT??? TOPIC TBD

Speaker: FBI

4:30 PM - 6:00 PM **RECEPTION IN THE EXHIBIT HALL**
Please join us in the exhibit hall for some great snacks, free beer/wine and take the time to visit with our exhibitors. **We ask that all hospitality suites remain closed during the Exhibit Hall Reception 4:30 - 6:00 PM DOOR PRIZES TUESDAY NIGHT**

AFTER 6:00 PM **ON YOUR OWN - JOINT HOSPITALITY**
All registered attendees and Industry Partners are encouraged to visit the hospitality suites on the 29th floor of the hotel.

TUESDAY, APRIL 21, 2020

7:30 AM - 1:00 PM **EXHIBIT HALL OPEN**
Continental Breakfast will be available in the Exhibit Hall.

9:00 AM **AFFILIATE ORGANIZATION MEETINGS**
The affiliated association groups are planning timely sessions for their members. You should be receiving information from your organization regarding those sessions. *Industry partners are welcome to attend Affiliate meetings.*

10:00 AM - 11:00 AM **BREAK IN THE EXHIBIT HALL**

11:30 PM - 1:00 PM **FREE LUNCH**
LAST CHANCE - At the request of Tuesday-only attendees, we have asked that Exhibits stay open through lunch.

5:30 PM - 7:30 PM **PRESIDENT’S RECEPTION/DINNER**
You WON’T want to miss what we have planned for this year’s President’s Reception. - DOOR PRIZES TUESDAY NIGHT

WEDNESDAY, APRIL 22, 2020

7:30 AM - 9:00 AM **CLOSING BREAKFAST SESSION**
TOPIC TBD

To Follow **AFFILIATE ORGANIZATIONS’ MEETINGS**
Some affiliate organizations host meetings on Wednesday.

OFFICIAL IACO 2020 SPRING CONFERENCE REGISTRATION FORM

April 20-22, 2020 (Monday-Wednesday) Wyndham City Centre - Springfield, IL

Attendee Full Name: _____

Badge Name (if different): _____

Title/Office (e.g. Coroner/Auditor) _____

County/Jurisdiction (e.g. Lee County): _____

Address: _____

City/State/Zip: _____

Phone: (____) _____ Fax: (____) _____

E-mail: _____

MEAL TICKETS:

Please let us know whether or not you plan to participate in the following meals. There is no additional cost for these events, however, we need accurate head counts.

Monday:

FREE Lunch: ☐ Yes ☐ No ☐ Unsure

Tuesday:

Reception: ☐ Yes ☐ No ☐ Unsure

Wednesday:

Breakfast Buffet: ☐ Yes ☐ No ☐ Unsure

Affiliate Organization:

EVERYONE IS REQUIRED TO REGISTER FOR THE CONFERENCE!

A CONFERENCE NAME BADGE WILL BE REQUIRED FOR ADMITTANCE TO ALL SESSIONS!

- | | | | | |
|--|--|--|--|---|
| <input type="checkbox"/> Auditor | <input type="checkbox"/> County Board Member | <input type="checkbox"/> Circuit Court Clerk | <input type="checkbox"/> Sheriff | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> County Clerk / Recorder | <input type="checkbox"/> Election Commission | <input type="checkbox"/> State's Attorney | <input type="checkbox"/> Veterans Assistance Commission |
| <input type="checkbox"/> Coroner | <input type="checkbox"/> County Engineer | <input type="checkbox"/> Reg. Superintendent | <input type="checkbox"/> Supervisor of Assessments | <input type="checkbox"/> Zoning Official |

THIS REGISTRATION FORM IS FOR COUNTY OFFICIALS, THEIR STAFF, GUESTS. VENDORS MUST USE THE INDUSTRY PARTNER REGISTRATION WHICH CAN BE FOUND AT WWW.IACOONLINE.ORG.

Hotel Reservations:

Reservations can be made at the Wyndham City Centre by visiting: <http://bit.ly/IACO2020>. Follow the steps to create your hotel reservations online. I do not recommend calling the hotel to make reservations. Often, you get forwarded to the central reservation line and they do not always have (or give) accurate information. If you need to call the hotel, call 217-789-1530 and select option 1 for guest room reservations. The hotel will provide you with a confirmation number when you make your reservation. Rate: \$96 plus tax. *Self-Parking is complimentary for those staying at the hotel.*

Reservation cut-off date: MIDNIGHT on MARCH 28, 2020

Hotel cancellation policy: Reservations made and not cancelled 24 Hours prior to 4:00pm day of will be billed for the first night's room and tax and the remaining nights reserved will be cancelled.

IF YOU HAVE PROBLEMS MAKING A RESERVATION (or are told they're sold out), contact Tamiko Kinkade via email at: tkcps@comcast.net and include the nights you need and the number of rooms you need.

How to Register for the Conference:

On-line Registration is open at www.iacoonline.org. Or, you can mail your registration form with payment. The early-bird registration deadline is April 15. Payment must accompany registration.

Cancellation Policy: Conference registrations made and not cancelled will be billed. Cancellations must be made in writing on or before April 15 to receive a refund. All refunds (less a \$25 processing fee) will be made via a check mailed to the attendee after the conference. Cancellations should be sent to the Registrar at the address listed below or e-mail to tkcps@comcast.net or via fax to (217) 529-7178.

Payment Information: The Conference Registration Fee is **\$195**, but register before April 15 and receive the Early Bird Rate of **\$180**.

Early Bird After April 15

- | | | |
|---|--------------|-------|
| <input type="checkbox"/> Full Conference Registration | | |
| County Official/Deputy | \$180 | \$195 |
| <input type="checkbox"/> MONDAY Only (Official/Deputy)* | \$95 | \$115 |
| <input type="checkbox"/> TUESDAY Only (Official/Deputy)* | \$95 | \$115 |
| <input type="checkbox"/> Spouse/Guest or Retired Official** | \$65 | \$95 |

Spouse Name: _____

Total enclosed: _____

- ☐ Enclosed is a check for my registration
- ☐ Please charge my credit card for registration

Card Type: ☐ Mastercard ☐ Visa ☐ American Express ☐ Discover

Card Number: _____

Exp. Date: _____ CVV: _____ Billing Zip: _____

Name on Card: _____

Signature: _____

****The Spouse/Guest Fee DOES NOT apply to individuals employed by county offices. ALL county employees must register.**

***The One-Day Only Registration includes ONE day's activities (Monday or Tuesday), NOT a combination of the two! It is critical that everyone attending the conference register and pay a registration fee. We have added one day option specifically for county officials and their deputies/staff that can only attend one day. We hope adding this option will encourage EVERYONE to register for the conference.**

Illinois Association of County Officials

Attn: Tamiko Kinkade, Administrator - P.O. Box 9296 - Springfield, IL 62791-9296

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